**PUBLIC CALL »ESTABLISHMENT AND OPERATION OF THE COMPETENCE CENTER FOR ARTIFICIAL INTELLIGENCE OF SLOVENIA 2025 ─ 2029« (JR KC UI)**

**FORM 5 – PRESENTATION OF PROJECT**

(to be filled out by applicant)

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| **PROJECT RELEVANCE** |
| 1. **Project Alignment with Strategic Documents**
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| Describe how the project will contribute to the objectives of strategic documents related to the field of artificial intelligence: the National Programme for the Promotion of the Development and Use of Artificial Intelligence in the Republic of Slovenia (NpUI) and Digital Slovenia 2030. For this public call, the key objectives of these documents are listed in point 4.2. of the Public Call Explanations.*DESCRIPTION AND JUSTIFICATION [up to 1 A4 page]:*       |
| **PROJECT QUALITY** |
| 1. **Project Implementation Plan**
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| * 1. **Analysis of Problems, Challenges, Gaps, and Opportunities**
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| Prepare and present an analysis of the problems, challenges, and opportunities identified in the field of artificial intelligence in Slovenia. Identify the gaps that hinder different stakeholders or target groups (e.g. distinctions between micro, small, medium, and large enterprises; differences in digital maturity of stakeholders or industries) from achieving faster development and use of artificial intelligence.Applicants should ensure that the analysis of problems, challenges, and opportunities is aligned with the activity plan.*ANALYSIS [up to 2 A4 pages]:*      |
| * 1. **Activity Plan by Work Packages**
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| Present your project activity plan in the table below. NOTE: The work packages from point 2 of the public call are already specified and must not be changed, as the terms of the public call require the project to cover all listed activity clusters. Do not add new work packages. Instead, appropriately integrate the planned activities—whether partially or fully different from the ones listed in point 2 of the public call—into the existing activity clusters. |
| Table 2.2.1.Fill in the table below. In the field "Activity Description", enter a description of the planned activity. In the field "Problem/Challenge/Opportunity/Gap/Approach to Resolution", provide justification of how the activity addresses the identified problems, challenges, and opportunities, and how it will help close/eliminate gaps that hinder the development and use of artificial intelligence. In the "Stakeholders" field, specify which stakeholder group the activity is intended for. In the "Consortium Partner" field, specify which consortium partner(s) will carry out the activity. In the "External Contractors" field, indicate and justify whether you plan to involve external contractors in the implementation of the activity and how (you do not need to include the names of any potential external contractors!).Add sections/rows for additional activities as needed.For activity cluster A, only the fields “Activity Description” and “Consortium Partner” need to be completed for each activity.  |
| **Activity cluster A: Organisational, Financial, and Administrative Management of the AI Competence Centre** |
| **Activity A.1**:       |
| Activity Description      |
| Consortium Partner      |
| **For all other activities under Activity cluster A, add new rows with the appropriate required content, as shown for Activity A.1.** |
| **Activity cluster B: Establishment of a Supportive Environment in the Field of AI** |
| **Activity B.1**:       |
| Activity Description      |
| Problem/Challenge/Opportunity/Gap/Approach to Resolution      |
| Stakeholders      |
| Consortium Partner      |
| External Contractors       |
| **For all other activities under Activity cluster B, add new rows with the appropriate required content, as shown for Activity B.1.** |
| **Activity cluster C: Professional Support in the Field of AI – Collection and Transfer of Information, Training, Consulting, Transfer of Good Practices** |
| **Activity C.1**:       |
| Activity Description      |
| Problem/Challenge/Opportunity/Gap/Approach to Resolution      |
| Stakeholders      |
| Consortium Partner      |
| External Contractors       |
| **For all other activities under Activity cluster C, add new rows with the appropriate required content, as shown for Activity C.1.** |
| **Activity cluster D: Networking** |
| **Activity D.1**:       |
| Activity Description      |
| Problem/Challenge/Opportunity/Gap/Approach to Resolution      |
| Stakeholders      |
| Consortium Partner      |
| External Contractors       |
| **For all other activities under Activity cluster D, add new rows with the appropriate required content, as shown for Activity D.1.** |
| **Activity cluster E: International Collaboration and Networking** |
| **Activity E.1**:       |
| Activity Description      |
| Problem/Challenge/Opportunity/Gap/Approach to Resolution      |
| Stakeholders      |
| Consortium Partner      |
| External Contractors       |
| **For all other activities under Activity cluster E, add new rows with the appropriate required content, as shown for Activity E.1.** |
| **Activity cluster F: In-Depth Expert Support in the Field of Artificial Intelligence** |
| In the table below, define the types of services you will provide to other entities – the final beneficiaries of support under Activity cluster F.If these are consulting activities carried out by staff employed by consortium partners, provide an estimated number of hours per final beneficiary.If these are services provided by other entities (external contractors), specify the estimated cost per service per beneficiary. |
| Table 2.2.2.Fill in the table below. In the "Description of Service" field, enter a description of the planned service. In the "Amount of Hours/Value of Service" field, indicate the estimated number of hours required for each individual service (if the service will be provided by a consortium partner) or the estimated value of each individual service (if it will be provided by an external contractor).**Add rows as necessary. All activities under Activity cluster F must be included.**  |
| Service description; Estimated hours/Service value |
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| **2.3. Adapting Activities to Changes in the External Environment** |
| Describe how you will adapt the planned activities in real time in response to potential changes in the external environment.*DESCRIPTION [up to 0.5 A4 page]:*      |
| **3. Target Stakeholder Groups** |
| **3.1. Overview of Target Groups** |
| List the stakeholder groups (e.g., companies, research organisations, public administration, etc.) that will be the focus of the project activities. For each group, analyse their needs, characteristics, and potentials that the project activities aim to address.*DESCRIPTION AND ANALYSIS [up to 2 A4 pages]:*      |
| **3.2. Awareness of Good Practices and Trends** |
| Justify how the project will ensure that stakeholders remain informed about good practices and current trends in the field of AI.*JUSTIFICATION [up to 0.5 A4 page]:*      |
| **3.3. Stakeholder Networking** |
| Indicate whether and how the project will foster connections between different stakeholder groups and thereby contribute to synergies and new opportunities for collaboration and value creation in the field of AI.*DESCRIPTION [up to 0.5 A4 page]:*      |
| **PROJECT IMPACTS AND EFFECTS** |

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| **4. Project objective with key results** |
| Complete Table 4.1.The project objective is already defined by the public call and entered in the table—therefore, do not change it. Define the key results of the project. The stated project objective and key project results (both mandatory and additional) will be included in the (co-)financing agreement and are subject to (co-)financing, so be realistic when determining the key results.ATTENTION!In accordance with the conditions of the public call and the provisions in Point 16 of the public call, you must define all mandatory key results of the project, which are also listed in Point 16 of the public call (and Point 10 of the Explanatory Notes to the Public Call). If you fail to define all mandatory key results listed in Point 16, your project will be rejected due to non-compliance with the public call requirements.In addition, you must comply with the minimum values of the mandatory key results as specified in Point 16 of the public call. If you do not plan the values of the mandatory key results at least at the required minimum level, your project will be rejected for failing to meet the eligibility criteria of the public call.To make completion easier, all key project results from Point 16 of the public call are already listed in the table below—do not change them. The minimum required values of the key results are also indicated. You must plan for at least these minimum values, but you may also propose more ambitious targets.ATTENTION!In accordance with Point 16 of the public call, if the beneficiary fails to demonstrate the achievement of the planned objective and/or the values of the key results (both mandatory and additional) during project implementation and upon project completion, ARIS may require repayment of already disbursed funds or a proportional return of funds for the unrealized part of the objective and/or key results, along with statutory default interest calculated from the date of fund transfer to the beneficiary’s account until the date of repayment to the budget of the Republic of Slovenia.As indicated in the table, fill in the required data for the listed mandatory key project results.In addition to the mandatory key results already provided in the table, you may also define other key results. To do so, copy the relevant rows/sections accordingly. |
| Table 4.1.Complete the table according to the instructions. [Add rows/sections as needed]. |
| **The objective** of the project is the establishment and operation of the Competence Centre for Artificial Intelligence (KC UI). |
| Describe how you intend to prove at project completion that the project objective has been achieved, and which supporting documents you will provide.      |
| **Mandatory key project results** |
| **Key result No. 1** |
| Result name:Preparation of the annual work plan of the Competence Centre, which must be aligned with the public call application, the annual survey of company needs in the field of AI, and complementary to the plans of the SLAIF and EDIH consortia. The document must be approved by the beneficiary and by the Ministry for Digital Transformation by 31 December of the current year. |
| Linked to the Activity cluster A |
| Planned Value (at least 4 approved documents i.e., 1 per year):       |
| Deadline for Target Value Achievement: 31. 1. 2026, 31. 12. 2026, 31. 12. 2027, 31. 12. 2028 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Key result No. 2** |
| Result name:Established Competence Centre for AI technologies with a signed consortium agreement and (co-)financing agreement |
| Linked to the Activity cluster A |
| Planned Value (at least 1):       |
| Deadline for Target Value Achievement: 31. 12. 2025 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 3** |
| Result name:Establishment of an access point in both virtual form (email address, website) and physical form (physical office space, telephone number) for stakeholders, enabling communication with project staff and access to information in the field of AI. |
| Linked to the Activity cluster B |
| Planned Value (at least 1 access point in physical form and 1 access point in virtual form):       |
| Deadline for Target Value Achievement: physical form 31. 1. 2026, virtual form 28. 2. 2026 |
| Justification:       |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 4** |
| Result name:Campaigns for comprehensive promotion of the AI ecosystem in Slovenia with national reach |
| Linked to the Activity cluster B |
| Planned Value (4 per year from 2026 to 2029):       |
| Deadline for Target Value Achievement: 31. 12. 2026, 31. 12. 2027, 31. 12. 2028, 31. 12. 2029  |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 5** |
| Result name:Developed visual identity/brand of the AI Competence Centre for positioning Slovenia at the national and international level in the field of artificial intelligence |
| Linked to the Activity cluster A |
| Planned Value (at least 1):       |
| Deadline for Target Value Achievement: 31. 1. 2026  |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 6** |
| Result name:Establishment and regular updating of a national database of AI solution providers (products and services) |
| Linked to the Activity cluster C |
| Planned Value (at least 1 knowledge base):       |
| Deadline for Target Value Achievement: establishment 31. 1. 2026, updates: 31. 12. 2026, 31. 12. 2027, 31. 12. 2028, 31. 12. 2029 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 7** |
| Result name:Established virtual knowledge platform |
| Linked to the Activity cluster C |
| Planned Value (at least 1 virtual platform):       |
| Deadline for Target Value Achievement: 28. 2. 2026 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 8** |
| Result name:Conducted trainings, education sessions, and workshops in the field of artificial intelligence |
| Linked to the Activity cluster C |
| Planned Value (at least 30):       |
| Deadline for Target Value Achievement: 31. 12. 2029 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 9** |
| Result name:Number of individuals participating in trainings, education sessions, and workshops  |
| Linked to the Activity cluster C |
| Planned Value (at least 2000):       |
| Deadline for Target Value Achievement: 31. 12. 2029 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 9** |
| Result name:Conducting a survey on the needs of companies in the field of AI (training, consulting, incentives, etc.) as an input document for the annual work plan |
| Linked to the Activity cluster C |
| Planned Value (at least 4 from 2025, 1 per year):       |
| Deadline for Target Value Achievement: 31. 12. 2025, 30. 11. 2026, 30. 11. 2027, 30. 11. 2028,  |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 10** |
| Result name:Number of companies that received in-depth expert consulting |
| Linked to the Activity cluster F |
| Planned Value (at least 100):       |
| Deadline for Target Value Achievement: 31. 12. 2029 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 11** |
| Result name:Number of stakeholders involved in networking |
| Linked to the Activity cluster D |
| Planned Value (at least 100):       |
| Deadline for Target Value Achievement: 31. 12. 2029 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 12** |
| Result name:Number of activities carried out at the international level – activities include organizing delegations, exchanging best practices, presenting the AI Competence Centre at international events, lectures, seminars, working groups, etc. |
| Linked to the Activity cluster E |
| Planned Value (at least 20):       |
| Deadline for Target Value Achievement: 31. 12. 2029 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 13** |
| Result name:Number of coordinated applications submitted to national or international calls |
| Linked to the Activity cluster E |
| Planned Value (at least 5):       |
| Deadline for Target Value Achievement: 31. 12. 2029 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 14** |
| Result name:Number of new international connections (number of memberships in international partnerships and associations, as well as the number of initiated international projects) |
| Linked to the Activity cluster E |
| Planned Value (at least 5):       |
| Deadline for Target Value Achievement: 31. 12. 2029 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Mandatory key project results** |
| **Key result No. 15** |
| Result name:Evaluation of the operation of the AI Competence Centre |
| Linked to the Activity cluster A |
| Planned Value (at least 1):       |
| Deadline for Target Value Achievement: 31. 12. 2029 |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
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| **Additional key project results (defined by the applicant)** |
| **Key result No.**       |
| Result name:      |
| Linked to the Activity cluster       |
| Planned Value:       |
| Deadline for Target Value Achievement:  |
| Justification:      |
| Describe how you will demonstrate that the target value has been achieved and what evidence you will provide.      |
| **5. Broader Long-Term Impact of the Project** |
| Describe the anticipated broader long-term impact of the project on various target groups in the field of artificial intelligence.*DESCRIPTION AND JUSTIFICATION [up to 1 A4 page]:*      |
| Define the mechanisms through which the project will encourage improved long-term stakeholder collaboration in the development of policies, regulations, and services in the field of artificial intelligence.*DESCRIPTION AND JUSTIFICATION [up to 0.5 A4 page]:*      |
| Define the methods and mechanisms by which the project will contribute to the creation of a critical mass and the identification of innovative/new connections, enabling stakeholders to achieve breakthrough solutions.*DESCRIPTION AND JUSTIFICATION [up to 0.5 A4 page]:*      |
| Define the ways in which the project will support the establishment of better mechanisms for horizontal and multi-level stakeholder cooperation, integration of content, and understanding of cross-cutting themes that can lead to creative and innovative solutions for better implementation and monitoring of policies in the areas of green, creative, and smart development.*DESCRIPTION AND JUSTIFICATION [up to 0.5 A4 page]:*      |
| Define the solutions through which the project will foster long-term collaboration with relevant institutions in related fields for the purpose of artificial intelligence implementation.*DESCRIPTION AND JUSTIFICATION [up to 0.5 A4 page]:*      |

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| **COMPETENCIES AND CAPACITIES OF CONSORTIUM PARTNERS, CONSORTIUM STRUCTURE** |
| **6. References, experience, expertise, and achievements of consortium partners in the field of artificial intelligence and related topics** |
| Please fill in the table below with references, experience, expertise, and achievements of the consortium partners in the field of artificial intelligence and related topics that are relevant for the implementation of the project. In the justification section, briefly indicate whether the reference or achievement is at the national, European, or international level. Justify how these references are important for the implementation of the project. Only list significant and relevant references and achievements. Supporting documentation may be attached as appropriate. [Rows can be added or removed as needed.] |
| Table 6.1. |
| Consortium Partner; Brief Description/Title; Brief Justification and Description of the Importance of These References for the Implementation of the Project and Indication of Whether They Are at the National, European, or International Level |
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| **The table below is to be completed only by the lead consortium partner.**Please enter references from the past 12 months in the field of business events (conferences, forums, meetings) with B2B content, aimed at networking, presenting innovations, exchanging experiences, or fostering business cooperation between companies.You may also attach relevant supporting documents. [Rows may be added or removed as needed.] |
| Table 6.2. |
| Lead consortium partner; Brief description/title; Date of implementation; Location (physical or online); Approximate number of participants; Target group (companies); Purpose and content of the B2B meeting |
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| **The table below is to be completed only by the lead consortium partner.**Enter references from the past 12 months in the table regarding trainings, workshops, or educational programs aimed at companies (B2B), which were delivered in an organized format (either in-person or online), with the goal of strengthening the competencies of employees in companies.You may also attach relevant supporting documents. [Rows may be added or removed as needed.] |
| Table 6.3. |
| Lead consortium partner; Brief description/title; Date of implementation; Location (physical or online); Approximate number of participants; Target group (companies); Purpose and content of the B2B meeting |
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| **7. Past Experience in Project Implementation** |
| Please fill in the table below with all projects co-financed by the EU and/or Slovenia that you have led or participated in over the past 5 years or are still implementing. Enter the programme, public call/invitation, year of approval, project duration in months, and the total project value for your organization in euros. [You may add or remove rows as needed.] |
| Table 7.1. |
| Consortium Partner; Name of Programme, Public Call, Invitation; Project Title; Year (Date of Approval); Project Duration in Months; Project Value for the Entity (in EUR); Role in the Project (Lead Partner/Partner) |
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| **8. Suitability of the Project Manager’s Competences** |
| Please fill in the table[[1]](#footnote-2) below with the **project manager** (main project leader) of the lead partner. Enter their highest obtained education, experience, relevant references in project management, and management of partnerships/centres/hubs. The listed references can be substantiated with attached evidence. |
| Table 8.1. **PROJECT MANAGER** |
| Name and Surname; Education; Number of Years of Work Experience; Relevant References in Project Management, Projects Involving Artificial Intelligence Technology, and Management of Partnerships/Centres/Hubs |
|                      |
| **9. Spatial Capacity, Equipment, and Resources** |
| Describe the spatial capacities, equipment, and resources that are essential for implementing the proposed project and that you have available. Also describe any equipment or resources that you do not have and how you plan to resolve this to ensure the project can be successfully carried out. This requirement applies to all consortium partners.*DESCRIPTION AND JUSTIFICATION [up to 2 A4 pages]:*      |
| Consortium Partner; Available Spatial Capacities/Equipment; Equipment/Capacity Shortages; Solutions to Address Equipment/Capacity Shortages |
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| **10. Competence and Knowledge Enhancement** |
| Describe how the consortium will ensure that the competences and knowledge of those involved in the implementation are continuously upgraded in line with developments in the international field.*DESCRIPTION AND JUSTIFICATION [up to 0.5 A4 page]:*      |
| **11. Consortium Composition** |
| Fill in the table below with all consortium members, briefly describing their mission as well as relevant competences and knowledge (including experience in managing partnerships/centres/hubs) and their responsibilities in the project. [Rows can be added or removed as needed.] |
| Table 11.1. |
| Consortium Partner; Mission of the Entity (activities performed), competences and knowledge relevant to project implementation, experience in managing partnerships/centres/hubs; Responsibilities in the Project |
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| Briefly describe and justify why this consortium composition is necessary for the implementation of the project and what added value the collaboration brings for achieving the project goal and key performance results. Also describe how the partnership was established and how responsibilities will be distributed. Present the consortium composition also from the perspective of each partner’s contribution to the project’s financial structure.*DESCRIPTION AND JUSTIFICATION [up to 1.5 A4 pages]:*      |
| **PROJECT PLANNING** |
| **12. Project Management** |
| Present the organizational structure for managing and implementing the project activities using an organizational chart.      |
| Describe the overall organizational structure and the management and decision-making processes within the consortium and explain why this organizational structure and decision-making method are appropriate given the project’s complexity and scope.Describe which tools and processes you will use and how you will use them to manage, coordinate, and implement the project. Describe and justify the project management implementation plan, i.e., how you will manage personnel, time, resources, and results; monitor and evaluate project implementation; manage risks and changes; and resolve possible conflicts and problems. Describe ALL these elements.*DESCRIPTION AND JUSTIFICATION [up to 2 A4 pages]:*      |
| In the table below, list and elaborate on 5 key risks related to the successful implementation of the project that may prevent achieving the stated goal and key performance results and describe the planned measures to mitigate these risks. |
| Table 12.1. |
| Risk Description; Consortium Partner; Proposed Risk Mitigation Measures; Consequences of the Risk |
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| **13. Project Timeline and Financial Planning**  |
| Present the project’s timeline and financial planning and briefly explain the financial tables – FORM 6 (presentation of the financial plan and its structure by types of eligible costs).*DESCRIPTION AND JUSTIFICATION [up to 1 A4 page]:*      |
| In table 13.1, specify from which financial sources each consortium partner intends to finance the portion of project costs not covered by the requested funds. Also indicate the sources of funding for the project’s implementation until the requested funds are received (pre-financing). *[Rows can be added or removed as needed].* |
| Table 13.1. – Sources of Project Financing (add rows if necessary) |
| Consortium Partner; Financial sources from which the partner intends to finance the portion of project costs not covered by requested funds, and sources for financing the project until receipt of requested funds. |
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| In table 13.2, list the planned external services you intend to use within the project. Describe how and for what purpose each service will be used to achieve the project goals and results. |
| Table 13.2.Fill in the table below. [Rows can be added or removed as needed] |
| Consortium Partner; Activity Package; Planned Service; Justification of the necessity of the service for successful project implementation. |
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| In table 13.3, list all planned project activities, mark them, assign the responsible consortium partner, and indicate the duration of each activity in months, the activity’s result contributing to the final project goal, the expected month the result will be achieved, and the estimated total cost of the activity in euros.Each activity cluster covers activities as defined in point 2 of the public call. Add rows if you have planned additional activities. Mark activities in each activity cluster as labelled in point 2 of this form. [Rows can be added or removed as needed]. |
| Table 13.3. Activity Plan |
| Activity Code; Consortium Partner; Project Activity; Duration (months) [[2]](#footnote-3); Activity Result; Expected Month of Result[[3]](#footnote-4); Estimated Activity Cost (EUR) |
| Activity cluster A |
| A.1                               |
| A.2                               |
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| Activity cluster B |
| B.1                               |
| B.2                               |
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| Activity cluster C |
| C.1                               |
| C.2                               |
| Activity cluster D |
| D.1                               |
| D.2                               |
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| Activity cluster E |
| E.1                               |
| E.2                               |
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| Activity cluster F |
| F.1                               |
| F.2                               |
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| **14. Planning the Operation of the Artificial Intelligence Competence Centre after Project Funding Ends** |
| Describe your plans for the operation of the Artificial Intelligence Competence Centre after the project funding period ends under the public call. Specify and describe whether and how you plan the long-term operation of the AI Competence Centre, its organizational structure, and the financing of its activities.*DESCRIPTION [up to 1 A4 page]:*      |

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| Place and date: | Stamp: | Name and surname of the legal representative of the applicant: |
|       | (when the entity operates with a stamp) |       |
|  |  | Signature: |
|  |  |  |

1. Do NOT enter all individuals who will be involved in the project in Table 8.1, but only the project manager and key personnel. [↑](#footnote-ref-2)
2. Specify the duration in months to the nearest half month (e.g., 2.0 months; 4.5 months). [↑](#footnote-ref-3)
3. Do not indicate a specific calendar month (e.g., September 2022), but rather the number of the month counted from the start of the project (e.g., month 15). [↑](#footnote-ref-4)